

Pool Phone: 301-645-5380  
Office Phone: 301-843-8111

### ADMISSION

1. Account must be in good standing to have active pool passes.
2. Use by anyone other than the authorized holder will result in suspension of season privileges. A valid Pool Pass must be presented every time a member enters or re-enters the pool.
3. Renters: must get permission forms (Transfer of Ownership) signed by homeowner(s).
4. Pool passes with photographs are issued to all residents five (5) years of age and older. Members under 5 years of age are issued Pool Passes without photographs. Pool passes are not transferable.

### Onsite schedule for pool passes:

Saturday, May 21st	9:00am-12:00pm	Lancaster Center	4150 Lancaster Circle, Waldorf
Saturday, May 28th	9:00am-12:00pm	Huntington Center	3281 Huntington Drive, Waldorf
Saturday, June 4th	9:00am-12:00pm	Gleneagles Center	4900 Kirkaldy Court, Waldorf
Saturday, June 11th	9:00am-12:00pm	Sheffield Center	12146 Pawtucket Lane, Waldorf

You can attend any of the above sessions at any of the above centers to obtain a pool pass. Or, beginning Monday, April 4<sup>th</sup>, pool passes will be issued at Maredith Management during business hours. Keep in mind, on days when pool passes are offered at a neighborhood center, they **will not** be offered at Maredith's office.

Maredith's Address: 204 Washington Ave, Suite 102, La Plata, MD 20646.  
Hours: Monday – Thursday, 7:30a – 6:00p, closed 12:30p – 1:00p daily for lunch.

### GUESTS

A family unit may bring up to four (4) guests per day. In order to bring up to four (4) guests, someone in the "family unit" must be at least eighteen (18) years of age. **MEMBERS MUST BE PRESENT WITH THEIR GUESTS AT ALL TIMES.** Guest passes may be purchased from the Management office or at the pool during regular operating hours (see "Fees"). Cash is not accepted and checks should be made out to the Lancaster Neighborhood Association. Guest passes for prior years will be honored. Single day guest passes will be returned if closed for inclement weather.

### HOURS OF OPERATION

Regular hours are 11 am to 8 pm Tuesday-Sunday, except when school is in session. While Charles County Public Schools are in session the pool will open on weekends *only* from 11 am to 8 pm. Hours are subject to change due to weather conditions, association functions, and unanticipated maintenance. When such a closing occurs, notice will be posted at the pool gate and/or center window. No one may enter the pool when a pool closed sign is posted or when admission is denied because pool capacity (380) has been reached. The pool is closed on Mondays.

### POOL PASS CRITERIA

Pool passes must be obtained with the presentation of a driver's license (for all adults) and a Charles County Public School ID for one of the neighborhood schools for all middle and high school children or a birth certificate if child is younger or attends a private school or a school outside of Lancaster neighborhood. For those who serve in the armed forces and have an out of state license a Military ID, utility bill or lease agreement is required to prove residency.

Under 5 years old	No Photo
Ages 5-11 years old	Photo
Ages 12-17 years old	May use the pool unaccompanied by an adult only if child has passed the Basic Swim Test (see page 2), which must be confirmed in writing by the pool manager.

Age 18 or older

Full Privileges

## FEES

Replacement Pool Passes:	\$ 25.00
Daily Guest Pass:	\$ 5.00
Weekly Guest Pass:	\$ 20.00
Monthly Guest Pass:	\$ 50.00
Outside Pool Membership	NOT AVAILABLE – Private Swimming Pool

Guests who have valid passes from another Westlake Village Pool are not charged for a guest pass if accompanied by a LNA member in good standing who is 18 years old or older.

## POOL VIOLATIONS

1. Pool privileges may be suspended by the pool manager for any one of the following: a) horseplay, running, or ball playing in the pool area; b) use of profane or obscene language or actions/gestures; c) loitering around the entrance gate, guard table, guard office, or restrooms; d) littering; e) fraudulent use of member or guest privileges; f) spitting or spouting water; g) engaging in other behavior that could constitute safety or health risks; or h) failure to abide by any of the rules stated herein.
2. No pets are allowed in the pool area.
3. No smoking is allowed in the pool area.
4. Any member (including adults) who is verbally abusive to staff and/or members will be asked to leave the pool immediately. Any infractions will be brought to the Board of Directors. Repeat offenses may result in termination of pool privileges.
5. Front and back somersaults (flips) from the diving boards, ladders and deck are prohibited.

## SWIMMING SKILLS

1. Children must be able to swim the length of the pool and tread water or float for one minute (Basic Swim Test administered by certified swim instructor) to be able to swim in deep water or use the diving boards. Children under the age of 12 who pass the basic Swim Test must wear an identification bracelet provided by the guard staff, and have parent's signed permission on file to use the deep end of the pool. Children 12-17 will have their pass marked by a guard staff after passing test and a record in the file.
2. Non-swimmers are restricted to water levels that are not over their head, unless accompanied by a parent.
3. A child through the age of 12 may use a U.S. Coast Guard Approved (USCGA) personal flotation device (PFD) in the main pool area under the direct supervision of a parent. The child must remain within an arm's length of the parent at all times while using a PFD in the main pool. Persons using a PFD over the age of 12 are restricted to water that is not over the swimmer's head. (See **EQUIPMENT, para 2.**)
4. Only USCGA lifejackets are permitted, must be utilized in water that is not over the swimmers head, and the user must be within one-arms length of a directly supervising adult (18 years or older) at all times if under the age of 12.
5. Please remember that though a PFD can give a child more freedom in the water, we encourage you to minimize the time that they spend in the PFD so they do not build a dependency on it. Learning to swim without the assistance of a floatation device is the ideal situation.

## SUPERVISION

1. All children under the age of 17 who fail to pass the Basic Swim Test must be accompanied:
  - a) by a parent;
  - b) by a sibling who is eighteen (18) or older;
  - c) by a resident with pool privileges who is eighteen (18) or older
2. There must be AT LEAST one (1) supervising adult per a total of four (4) children using the Main and/or Wading Pools who are age 11 and under or who are ages 12-17 and have not passed the Basic Swim Test.

## ATTIRE

1. Swimmers must wear a swim suit. T-shirts, cut-off jeans and shorts are not considered proper attire. This rule is subject to exception only if the swimmer submits a written request by a physician to the Board which is accepted by the Board.
2. Swimmers may wear standard swim caps and standard goggles only. No hand coverings, other head coverings, barrettes, ribbons, pin curlers, etc. are allowed. This rule is subject to exception only if the swimmer submits a written request to the Board which is accepted by the Board.
3. All infants and toddlers who are not toilet trained must comply with the Wading Pool attire requirements (See **WADING POOL** rules below).

#### **EQUIPMENT**

1. Pool toys (except nerf balls), passive flotation devices (including arm floats and swim suits with flotation inserts, kick boards), snorkel equipment, and noodles are not permitted in the main pool at any time. Handicapped swimmers who present a statement signed by a licensed physician confirming the need for a flotation device in order to take advantage of the recreation offered at the pool, will be allowed to use passive flotation devices approved by the USCG, American Red Cross, or other certifying agency. (A passive flotation device is one that when properly donned does not require an effort of the wearer to remain afloat.) Note: Pool manager has the discretion to limit use of nerf balls under crowded conditions or unsafe use.
2. Only USCGA personal flotation devices (PFD Types I, II, and III) are allowed in the main pool area. A PFD must be in good and serviceable condition in order to meet legal requirements. If it's torn, damaged, rotten, punctured, or otherwise unserviceable, or if straps or fasteners are damaged or missing, it no longer meets legal requirements and **will not** be used in the pool area. Besides being in good and serviceable condition, a PFD must be of the appropriate size for the intended wearer and display a USCG approval number. The pool manager will inspect each PFD and will approve / disapprove its use prior to entering the pool area.
3. Radios, tape players or any device with external speakers are prohibited. iPods and other MP3 devices with personal headphones are permitted.

#### **DIVING**

1. Diving is permitted in the deep end of the pool only in depths of 9-12 feet.
2. No general swimming is permitted in the deep end while the diving boards are open for use.
3. No swimming is permitted under the diving board.
4. No front or back somersaults.
5. No diving from the ladders.

#### **FOOD AND BEVERAGES**

1. No alcoholic beverages are permitted in the pool area at any time.
2. Food and beverages are permitted in the grassy area only.
3. No glass or other breakable containers are permitted in the pool area at any time.
4. No chewing gum allowed anywhere in the pool area.

#### **REST PERIODS**

1. One 15 minute rest period per hour will be observed for the Main Pool.
2. During rest periods, only swimmers aged sixteen (16) years of age and older are permitted in the Main Pool. This rule will be enforced even if there are no adult swimmers and the pool is empty.
3. Each adult may supervise one infant (2 years old or younger) in the shallow portion of the pool during rest period. (See Wading Pool rules for proper attire.)
4. During rest periods, children under sixteen (16) are not permitted near the pool edge.

#### **WADING POOL**

1. Only children 5 years of age or younger may use the Wading Pool.
2. One adult (18 years old or older) must remain within the Wading pool fence with children using the Wading Pool.
3. Small pool toys, swimmies, etc. are permitted only in the Wading Pool.

4. Infants (2 years old or younger) must wear swim diapers (swimmies) and rubber pants (waterproof covers designed for swimming pools). **No ordinary diapers are allowed in the Wading or Main pool.**
5. Gates to the Wading Pool must be kept shut at all times.

**POOL FURNITURE:** On weekends, pool furniture may be restricted to adult use only (18 years old or older).

#### **HEALTH RULES**

1. Admission will be refused to anyone having communicable illnesses (ex. Diarrhea, measles, chicken pox, ringworm).
2. Persons wearing bandages or having open sores, abnormal secretions from eyes, nose or ears, excessive sunburn, etc. should not use the LNA pools as these conditions can worsen and infect others.
3. Any injury however slight must be reported to the pool manager.
4. Smoking is prohibited anywhere inside the pool gate.
5. Swimmers are encouraged to take a shower in the bathhouse prior to entering the pool.
6. If any part of the pool is closed for any reason by the Charles County Health Department, members will be notified by signs posted at the pool and neighborhood entrances. No one will be allowed in the pool area with the exception of the pool staff.
7. If possible, when the LNA pool is closed, the pool manager may arrange for LNA admission to other Westlake pool facilities.

#### **MISCELLANEOUS**

1. Family oriented only music will be played at the pool during regular business hours (11am - 8pm) and is under the sole control of the Pool Manager.
2. Lancaster residents with a valid pool pass may use/reserve the Pavilion **without charge** for sessions not to exceed 90 minutes per day. Pool staff may be contacted to make arrangements and reservations. All supervision and guest pool rules apply to anyone wanting to make party reservations.
3. Renting the center **does not** include access to the pool from the Center. You must have valid pool passes and enter the pool area through the main gate.

#### **ENFORCEMENT**

1. The pool manager has the authority to enforce all pool rules and policies listed herein and to direct members as he/she deems is in the best interest of the safe and healthy management of the Lancaster pools.
2. The pool manager has the authority to reject any member and/or guest swimmer, and to temporarily suspend pool privileges. Management must be notified within 72 hours of incident.
3. The pool manager or designee will document all incidents where members or guests are expelled or injured.
4. The pool manager may recommend to the Board of Directors permanent suspension of a swimmer's pool pass.
5. Prior to permanent suspension, the swimmer or an adult family member will be notified in writing by the Board of Directors.
6. Anyone ejected from the pool must meet with the Board at the next regularly scheduled Board Meeting to receive approval for re-entrance into the pool. Pool expulsions are reviewed on a case by case basis.
7. **All decisions of the Board of Directors are final.**